



Edgar County, Illinois Homepage > County Clerk

### Edgar County Clerk & Recorder of Deeds

Welcome, this is the Edgar County Clerk & Recorder of Deeds online. The Clerk's office is here to serve you. We provide a variety of services to the public and other governmental units, many of which are described on these pages.

Established in 1823, Edgar County comprises 628 square miles in East Central Illinois. The 2000 U.S. Census reported our population at 19,704; and, of that number, there are nearly 13,000 registered voters. The County is comprised of 15 Townships and 29 Precincts with 10 polling locations.

Browse through our website to learn more about our major functions. Start your search by clicking on one of the links to the left. Come back often. If you're in town, come by and take a look at our historical Court House that we refer to as "The Castle on the Prairie".

**Edgar County Clerk:**  
Rebecca R. "Becky" Kraemer  
115 W. Court Street – Room J  
Paris, Illinois 61944

**Office Hours:**  
8:00 a.m. to 4:00 p.m.  
Monday through Friday  
Except for Legal Holidays - [Click here](#) for listing

**Contact Us:**  
Phone: (217) 466-7433  
Fax: (217) 466-7430

**Email:**  
[coclk@edgarcounty-il.gov](mailto:coclk@edgarcounty-il.gov)

### Land Records

## LAND RECORDS

The County Clerk is also the ex-officio **Recorder of Deeds** for Edgar County. In an average year, we record nearly 5,000 Deeds, Mortgages and other valuable records.

Edgar County records begin in 1827; and, except for Military Records, are open to the public. Indexes up through 1993 are handwritten. Beginning in 1994 thru present, indexes may be searched and documents viewed and printed from the public search computer. There is a per page charge for copies of recorded documents.

Other recorded documents include Surveys, Plats of

### Meet the Clerk



### Public Announcements

Title	Body
There are no items to show in this view of the "Public Announcements" list. To create a new item, click "New item" above.	

### Site Announcements

<a href="#">Edgar County Clerk and Recorder of Deeds - Welcome</a> by Blaze T. Lewis	4/14/2010 1:42 PM
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Welcome, this is the Edgar County Clerk & Recorder of Deeds online. The Clerk's office is here to serve you. We provide a variety of services to the public and other governmental units, many of...

<a href="#">Notice of Foreclosure Copies</a> by System Account	4/12/2010 3:33 PM
<u>NOTICE OF FORECLOSURE</u> copies required to be provided to the County of Edgar under Public Act	

Subdivisions, Monument Records, Release of Mortgages, Assignments, Ordinances, State and Federal Liens, Judgments, and many miscellaneous documents.

Recorded Military records **are not subject to public inspection.** These documents shall be accessible only to the person named in the document, the named person's dependents, the county veterans' service officer, representatives of the Department of Veterans' Affairs, or any person with written authorization from the named person or the named person's dependents. A special application form is required to be properly executed prior to issuance of any military record.

All instruments presented for recording must meet the requirements set forth in Illinois Statutes and County Resolutions/Ordinances. Certain Deeds must be accompanied by the **Illinois Transfer Declaration Form**, which may be filled out online in a guided and interactive fashion on the web site of the Illinois Department of Revenue. Recording fees and other requirements may be obtained by calling the office at (217) 466-7433.

**Business Hours:** Monday – Friday, 8:00 a.m. – 4:00 p.m.  
Excluding Good Friday and all State of Illinois Holidays

#### **Special Considerations:**

Any properly executed instruments presented for recordation after 3:00 p.m. will be recorded the next business day.

The Recorder's Office provides **NO LEGAL ADVICE** or assistance in filling out forms pertaining to the legal ownership or conveyance of real estate. Please consult a licensed attorney.

The Recorder's Office provides **NO ABSTRACTING SERVICES.** Please contact a title search company.

96-856, pursuant to 735 ILCS 5/15-1503(b), may be sent to:

Edgar County Clerk, 115 W Court St - Room J; Paris, IL 61944-1785

**Land Records** 5/5/2009 10:42 AM  
by Blaze T. Lewis

## **LAND RECORDS**

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**Operations and documents within the office of the Edgar County Clerk and Recorder** 5/5/2009 10:33 AM  
by Blaze T. Lewis

### **OPERATIONS AND DOCUMENTS WITHIN THE OFFICE OF EDGAR COUNTY CLERK AND RECORDER**

#### **Clerk of County Board:**

- Minutes
- Ordinances
- Budgets
- Audits
- Claims/Accounts

Payable

- Appropriations

Records

- 1099 Misc
- Contracts

...

**Ops and Docs**

**OPERATIONS AND  
DOCUMENTS WITHIN  
THE OFFICE OF  
EDGAR COUNTY CLERK  
AND RECORDER**

**Clerk of County Board:**

Minutes  
Ordinances  
Budgets  
Audits  
Claims/Accounts

## Payable

Appropriations

## Records

1099 Misc  
Contracts  
Grants  
Leases  
Law Suits  
Liquor Licenses  
Raffle Licenses

Board

## Correspondence

Appointments  
Agendas  
Notices  
Fireworks Permits  
Airport  
Various

Operating

## Departments

Insurance

## Policies/Administration

Retirement (IMRF)  
Health & Life

## Insurance/Employees

**Elections:**

Champaign

## Disclosure

Voter Registration  
Voting History  
Petitions

Candidate

## Certifications

Ballots  
Abstracts  
Canvasses  
Absentee Voting  
Redistricting Coding  
Ballot Design  
Publications  
Polling Places  
Judges of Election  
Registration Lists and

## Labels

Local Election  
Officials Workshops  
Deputy Registrars

**Tax Extensions:**

Tax Levies  
Taxing Districts'  
Budgets & Audits  
Railroad Valuations  
Drainage Assessments  
Financial Statements  
Bonds & Interest  
Valuations/Overlap  
Valuations  
TIF Districts  
Tax Abatements  
Tax Sales  
Tax Redemptions  
Tax Buyers  
1099 INT  
DOR Abstracts  
Tax Exempt  
Certificates

**Vital Records:**

Births  
Deaths  
Marriages  
Genealogists  
Legitimizations  
Parental  
Acknowledgements  
Burial Permits  
  
Disinterment/Reinterment  
Coroner and Funeral  
Director filings  
Cremation Permits  
Ship Out of State  
Permits  
Media  
Announcements  
Assessor's Data  
DPH Document  
Corrections  
Collect & Report  
Fees to DPH

**Recording:**

Fee, Index, Scan &  
Verify  
Deeds & all Land  
Docs  
Searches &  
Certificates  
Liens  
Judgments  
Plats  
Monument Records  
Military Discharges  
UCC Financing  
Statements & Terminations  
Mortgages &  
Assignments  
Releases  
Easements & Right-  
of-Ways  
Leases  
Subdivision  
Regulations  
Annexations/Alley  
Vacations  
Zoning & City  
Ordinances  
Abstractors &  
Genealogists  
Assessor's Property  
Record Card Data  
Monthly Reports &  
Billings  
Transfer Tax  
Collections & Distributions  
GIS Fee Collections  
& Distributions  
Rental Housing  
Support Program Tax  
Collections & Distributions

**Fees of Office:**

Daily Cash  
Monthly Fees Reports  
Semi-Annual Reports  
Reconcile Bank  
Accounts  
County Fund  
Distributions  
Tax Buyers  
Distributions  
DOR Transfer Tax  
Distributions  
RHSP Tax  
Distributions

**Issuing Official and  
Custodian of Various**

**Records:**

- Assumed Names
- Ethics Statements
- Notary Public
- Commissions
  - Oaths and Bonds
  - Prevailing Wage
  - School Enrollment
- Records
  - Cemetery
- Records/Maps
  - Census Reports
  - Local Records
- Commission Permits
  - Flood Maps
  - Sales Tax Exemptions
- & Certifications
  - Aeronautics & EPA
- Notices
  - Freedom of
- Information (FOI)
- Applications
  - Underground Storage
- Tank Regulations
  - Centennial Farms