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UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF ILLINOIS

Honorable Rubén Castillo, Chief Judge | Thomas G. Bruton, Clerk of Court

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Judge Sara L. Ellis

Courtroom: **1403** | Chambers: **1486** | Telephone #: **(312) 435-5560** | Fax No.: **(312) 554-8545**

Notice

Judge Ellis is participating in the Mandatory Initial Discovery Pilot Project for all cases filed on or after June 1, 2017, except those specifically exempted under the Standing Order. Cases exempted from the MIDP include: (1) cases exempted by Rule 26(a)(1)(B) **including pro se prisoner cases where the Court has recruited counsel for the plaintiff**, (2) actions under the Private Securities Litigation Reform Act ("PSLRA"), (3) patent cases governed by a local rule, and (4) cases transferred for consolidated administration in this district by the Judicial Panel on Multidistrict Litigation. Please see the case management procedures for the Mandatory Initial Discovery Pilot Project and Initial Status Reports for additional information.

Please note that this Court's procedures for discovery and summary judgment motions depart from the Local Rules. Please see the case management procedures for Discovery Motions and Summary Judgment Practice for further information.

Important Information

This page and the linked pages set forth Judge Ellis' case management procedures and policies, which are intended to facilitate the prompt, efficient, and equitable disposition of cases on her docket. Please familiarize yourself with these materials. The success of this court's procedures depends on your willingness to familiarize yourself with these materials and to act accordingly. Counsel will be expected to fully explain to the court any failure to comply with the court's procedures.

Case Procedures

Calendar Schedule

Motion Schedule

Procedures to be followed in cases assigned to Judge Sara L. Ellis

- [Bankruptcy Appeals \(judge-cmp-detail.aspx?cmpid=821\)](#)
- [Cases Reassigned to Judge Sara L. Ellis \(judge-cmp-detail.aspx?cmpid=803\)](#)
- [Consent to Proceed Before Magistrate Judge \(judge-cmp-detail.aspx?cmpid=811\)](#)
- [Correspondence with the Court \(judge-cmp-detail.aspx?cmpid=825\)](#)
- [Courtesy Copies \(judge-cmp-detail.aspx?cmpid=812\)](#)
- [Discovery Motions and E-Discovery \(judge-cmp-detail.aspx?cmpid=815\)](#)
- [Initial Status Reports \(judge-cmp-detail.aspx?cmpid=826\)](#)
- [Jury Instructions \(judge-cmp-detail.aspx?cmpid=817\)](#)
- [Mandatory Initial Discovery Pilot Project \(judge-cmp-detail.aspx?cmpid=990\)](#)
- [Motion Practice \(judge-cmp-detail.aspx?cmpid=814\)](#)
- [Patent Cases \(judge-cmp-detail.aspx?cmpid=820\)](#)

- [Post Trial Contact with Jurors in a Civil or Criminal Case \(judge-cmp-detail.aspx?cmpid=878\)](#)
- [Preemptive Class Certification Motions \(judge-cmp-detail.aspx?cmpid=824\)](#)
- [Pretrial Orders \(judge-cmp-detail.aspx?cmpid=847\)](#)
- [Proposed Orders \(judge-cmp-detail.aspx?cmpid=813\)](#)
- [Pro Bono \(judge-cmp-detail.aspx?cmpid=984\)](#)
- [Pro Se Litigants \(judge-cmp-detail.aspx?cmpid=816\)](#)
- [Protective Orders \(judge-cmp-detail.aspx?cmpid=822\)](#)
- [Settlement Conferences \(judge-cmp-detail.aspx?cmpid=819\)](#)
- [Summary Judgment Practice \(judge-cmp-detail.aspx?cmpid=818\)](#)

Order Transcript

(transcript-order-form.aspx)

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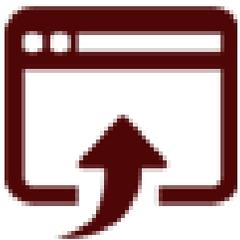
Law Clerks

Paul Bateman
Peter Cavanaugh
Maria Domanskis

Related Links

- [Seventh Circuit Electronic Discovery Program \(http://www.discoveryilot.com/\)](http://www.discoveryilot.com/)
- [Call Sheet \(_assets/_callinfo/slecall.pdf\)](#)

Other Judges



QUICK LINKS

RECORD LOOKUP & LISTINGS

- > Federal Local Rules Search
- > ILND Member Search Bar
- > Judges' Motion Schedule
- > Court Telephone Directory
- > Federal Record Center Case Record Lookup
- > Naturalization (Citizenship) Ceremonies