



UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF ILLINOIS

Honorable Rebecca R. Pallmeyer, Chief Judge | Thomas G. Bruton, Clerk of Court

[Home](#) / Judge Information

Judge Sara L. Ellis

Courtroom: 1403 | Chambers: 1486 | Telephone #: (312) 435-5560 | Fax No.: (312) 554-8545

! Notice

Available telephonic motion hearing dates at 9:30 a.m. for civil and non custody criminal matters. Criminal matters where defendants are in custody should be noticed for 1:30 p.m.

August 25, 28

September 2, 3, 8, 11, 14, 16, 17, 22, 25, 28, 30 (September 2 motions should be noticed for 10:00 a.m. and not 9:30 a.m.)

October 1, 6, 9, 14, 15, 20, 23, 26, 28, 29

November 3, 6, 9, 12, 17, 20, 23

December 1, 4, 7, 9, 10, 15, 18

Judge Ellis is not sitting on the following dates: August 17, 2020 through August 21, 2020. Chambers staff is unavailable this week.

NOTICE FOR WESTERN DIVISION, ROCKFORD COURT CASES

Judge Ellis will be hearing matters in the Rockford Courthouse on the following dates:

See above schedule and set accordingly.

Motions shall be noticed for hearing on the above dates.

DUE TO THE FIFTH AMENDED GENERAL ORDER 20-0012 dated July 10, 2020, suspending all public gatherings through September 14, 2020, any hearings that should need be heard will be by remote means and that information will be placed on the docket. Continue to follow the schedule above when noticing motions before Judge Ellis being aware that such motions will be heard remotely until further notice.

Contact courtroom deputy by email Rhonda_Johnson@ilnd.uscourts.gov with any questions.

! Notice

Please note that this Court's procedures for discovery and summary judgment motions depart from the Local Rules. Please see the case management procedures for Discovery Motions and Summary Judgment Practice for further

information.

Important Information

This page and the linked pages set forth Judge Ellis' case management procedures and policies, which are intended to facilitate the prompt, efficient, and equitable disposition of cases on her docket. Please familiarize yourself with these materials. The success of this Court's procedures depends on your willingness to familiarize yourself with these materials and to act accordingly. Counsel will be expected to fully explain to the Court any failure to comply with the Court's procedures.

 **Case Procedures**

 **Calendar Schedule**

 **Motion Schedule**

Procedures to be followed in cases assigned to Judge Sara L. Ellis

 Bankruptcy Appeals

 Consent to Proceed Before Magistrate Judge

 Correspondence with the Court

 Courtesy Copies

 Discovery Motions and E-Discovery

 Initial Status Reports

 Jury Instructions

 Motion Practice

 Patent Cases


 Phone Appearances

 Post Trial Contact with Jurors in a Civil or Criminal Case

 Pretrial Orders

 Proposed Orders

 Pro Bono

 Pro Se Litigants

 Protective Orders

 Settlement Conferences

 Summary Judgment Practice

Order Transcript

Chambers Staff

Courtroom Deputy

Rhonda Johnson
(312) 702-8864
Room 1404

Court Reporter



Patrick Mullen
(312) 435-5565
Room 1412

Law Clerks

Joseph Culig
Maria Domanskis
Kelly Seranko

Related Links

Seventh Circuit Electronic Discovery Program

  Call Sheet

Other Judges
