## Dane County Clerk of Courts



# Paying Court Costs, Fines, and Other Fees

**Notice**: Only the required filing fee should accompany new filings. Once a case is filed, **do not** submit checks for docketing, etc., until the fee is required, i. e., after the judgment is entered. These checks will not be retained by the Clerk of Circuit Court but returned if submitted prior to being required. If a check needs to be returned and there is no stamped, self addressed envelope provided, postage and handling will be charged to return the check.

**This payment information does not apply to debt at Collections.** If you know the debt is at collections, call the H.E. Stark Collection Agency at (608) 274-7764 to get pay off amount(s) and/or setup payment arrangement(s).

#### In Person:

You may pay by cash, check, credit/debit card (Visa, MasterCard, Discover, and American Express) or money order at the designated windows in the Clerk of Court's Office. Make checks payable to "Clerk of Courts."

Dane County Courthouse Room 1000 215 South Hamilton Street Map to Courthouse Madison, WI 53703-3285

### By Mail:

You may pay by check or money order by mail. Make checks payable to "Clerk of Courts." Include the court case number or citation number. Payments should be sent to:

Clerk of Circuit Court Dane County Courthouse Room 1000 215 South Hamilton Street Madison, WI 53703-3285

## Through GovPayNet:

Payments can be made over the phone or online with credit or debit through GovPayNet. See Paying through GovPayNet for more details. GovPayNet assesses a convenience fee for any payments made through them.

## Payment Plan:

If you are interested in information regarding a payment plan, click here.

Dane County
Courthouse
Room 1000
215 S
Hamilton St.
Madison, WI
53703
Map to the
Courthouse

Phone: (608) 266-4311 Fax: (608) 267-8859 TTY: Call Wisconsin Relay 711

Hours: 7:45 AM to 4:30 PM Closed all County holidays Customers should arrive in time to complete all business by 4:30 PM

All filings and requests through the mail require a **self addressed stamped envelope** to return incorrect and/or processed paperwork and receipts to you. Please ensure all required documents are properly notarized before filing with the court.