

I-1-0-3. The HALLEX Audience

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The Hearings, Appeals and Litigation Law (HALLEX) manual communicates guiding principles and procedures to hearing level and Appeals Council adjudicators, i.e., administrative law judges (ALJ), attorney advisors, administrative appeals judges (AAJ), and appeals officers (AO), and to their support staff.

HALLEX serves as a reference source for staff throughout the Office of Hearings Operations (OHO) and the Office of Analytics, Review, and Oversight (OARO) and for staff in other Social Security Administration components; however, each division and part addresses a primary audience.

A. Volume I

The primary audience for each division of Volume I is as follows:

Division	Primary Audience
Division 1 - General Subjects	All OHO and OARO headquarters and field adjudicators and support staff
Division 2 - ALJ Hearings	All ALJs, attorney advisors, paralegal analysts, and hearing office (HO) support staff
Division 3 - Appeals Council Review	AAJs, AOs, and Office of Appellate Operations (OAO) analysts and support staff
Division 4 - Civil Actions	AAJs, AOs, and OAO analysts and support staff
Division 5 - Temporary Instructions	All OHO and OARO headquarters and field adjudicators and support staff

B. Volume II

The primary audience for each part of Volume II is as follows:

Part	Primary Audience
Part 4 - Preambles to Selected Regulations	All OHO and OARO headquarters and field adjudicators and support staff
Part 5 - Appeals Council Interpretations	All OHO and OARO headquarters and field adjudicators and support staff