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Wage and Hour Division (WHD)

Field Operations Handbook (FOH)

The Field Operations Handbook (FOH) is an operations manual that provides Wage and Hour Division (WHD) investigators and staff with interpretations of statutory provisions, procedures for conducting investigations, and general administrative guidance. The FOH was developed by the WHD under the general authority to administer laws that the agency is charged with enforcing. The FOH reflects policies established through changes in legislation, regulations, significant court decisions, and the decisions and opinions of the WHD Administrator. It is not used as a device for establishing interpretative policy.

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As part of an FOH modernization project, technical revisions that did not affect the substance of the FOH were made to the entire FOH in 2016. Accordingly those chapters were published with the same substantive content at an earlier time. As a result of FOH modernization, FOH chapters are now in a digital-native format and will no longer be page-based. Therefore, FOH headers, which previously provided historical revision information will be removed as subsequent revisions are incorporated. Revision information will be tracked in two places: 1) revision information for revisions published after the 2016 FOH modernization revision are tracked within each chapter's content with a notation below any revised subsection indicating the effective date of new modifications to that subsection; and 2) revision information on revisions published prior to the 2016 FOH modernization revision can be found at the link below each chapter title (coming soon).

- <u>Chapter 10</u>: FLSA Coverage-Employment Relationship, Statutory Exclusions, Geographical Limits [last updated 01/03/2017]
- Chapter 11: Individual Coverage FLSA [revision information prior to 01/13/2017]
- Chapter 12: Enterprise Coverage FLSA
- Chapter 13: Coverage of the Public Contracts Act
- Chapter 14: The McNamara-O'Hara Service Contract Act
- <u>Chapter 15</u>: Davis-Bacon and Related Acts and Contract Work Hours and Safety Standards Act
- Chapter 16: Title III Consumer Credit Protection Act (Wage Garnishment) [last updated 01/03/2017]
- Chapter 20: Agriculture: Related and Seasonal Exemptions
- Chapter 21: Retail or Service Establishment Exemptions From Secs 6 and 7
- <u>Chapter 22</u>: Executive, Administrative, Professional, and Outside Salesperson Exemptions-FLSA Sec 13(a)(1)
- Chapter 23: Newspaper and Other Communication Exemptions
- Chapter 24: Transportation Exemptions
- Chapter 25: Other Exemptions [revision information prior to 01/13/2017]
- . Chapter 30: Records, Minimum Wage, and Payment of Wages
- Chapter 31: Hours Worked [revision information prior to 01/13/2017]
- Chapter 32: Overtime
- Chapter 33: Child Labor FLSA [last updated 01/05/2017 table of contents, 33a04, and 33e01]
- <u>Chapter 36</u>: Field Sanitation and Temporary Labor Camp Standards in Agriculture under the Occupational Safety and Health Act
- Chapter 39: The Family and Medical Leave Act (FMLA) [last updated 01/03/2017]
- Chapter 46: Enforcement of H-2B
- Chapter 64: Employment of Workers with Disabilities at Special Minimum Wages under Section 14(c)

Other Interpretive Guidance

- Field Bulletins
- Administrator Interpretations

Last Updated: 01/13/2017