



## Glossary

**fiscal year** - The fiscal year is the accounting period for the federal government which begins on October 1 and ends on September 30. The fiscal year is designated by the calendar year in which it ends; for example, fiscal year 2013 begins on October 1, 2012 and ends on September 30, 2013. Congress passes appropriations legislation to fund the government for every fiscal year.

|   |                         |   |
|---|-------------------------|---|
| act                                     | budget resolution       | committee substitute                            |
| adjourn                                 | Calendar of Business    | companion bill or measure                       |
| adjourn for more than 3 days            | caucus                  | concurrent resolution                           |
| adjournment sine die                    | chairman                | conditional adjournment                         |
| adjournment to a day and time certain   | chaplain                | conferees                                       |
| advice and consent                      | "christmas tree" bill   | conference committee                            |
| amendment                               | class                   | conference, party                               |
| amendment in the nature of a substitute | clean bill              | conference report                               |
| appeal                                  | cloakroom               | confirmation                                    |
| appropriation                           | closed sessions         | Congressional Record                            |
| authorization                           | cloture                 | consideration                                   |
| authorizations act                      | committee               | continuing resolution/continuing appropriations |
| balanced budget                         | committee amendment     | controlled time                                 |
| baseline                                | committee calendar      | deficit (surplus)                               |
| bill                                    | committee jurisdiction  | discretionary spending                          |
| budget authority                        | committee membership    | enacted   |
|   | committee on committees |   |
|   | committee print         |   |

|                         |                               |                            |
|-------------------------|-------------------------------|----------------------------|
| engrossed bill          | legislative session           | president of the Senate    |
| enrolled bill           | majority leader               | president pro tempore      |
| entitlement             | majority whip                 | presidential signature     |
| ex officio              | mandatory spending            | presiding officer          |
| executive business      | markup                        | private law                |
| Executive Calendar      | measure                       | pro forma session          |
| executive communication | minority leader               | proxy voting               |
| executive session       | minority whip                 | public debt                |
| filibuster              | morning business              | public law                 |
| fiscal year             | motion to instruct            | question                   |
| floor                   | motion to proceed to consider | quorum                     |
| floor amendment         | motion to table               | quorum call                |
| floor leaders           | "must pass" bill              | ranking minority member    |
| floor manager           | nomination                    | receipts                   |
| germane                 | nongermane amendment          | recess                     |
| hearing                 | obligation                    | recognize                  |
| hold                    | off-budget entities           | reconciliation bill        |
| item veto               | original bill                 | reconciliation instruction |
| joint committee         | outlays                       | reconciliation process     |
| joint meeting           | override of a veto            | reconsider                 |
| joint resolution        | oversight                     | referral                   |
| joint session           | parliamentarian               | regular meeting day        |
| journal                 | parliamentary inquiry         | relevant                   |
| "lame duck" session     | permanent appropriation       | report                     |
| layover                 | pocket veto                   | rescission                 |
| leave to sit            | point of order                | Riddick's Senate Procedure |
| legislative day         | policy committees             | rider                      |

|                             |  |                             |
|-----------------------------|--|-----------------------------|
| roll call vote              | slip law                                     | unanimous consent           |
| scheduling                  | standing committee                           | unanimous consent agreement |
| scorekeeping                | star print                                   | user fees                   |
| secretaries, party          | statement of managers                        | veto                        |
| secretary of the Senate     | statutes at large                            | vice president              |
| select or special committee | statutory limit on the public debt           | voice vote                  |
| Senate Manual               | subcommittee                                 | vote                        |
| senator                     | supplemental appropriation                   | whips                       |
| seniority                   | supplemental, minority, and additional views | yeas and nays               |
| sergeant at arms            | table, motion to                             | yield                       |
| session                     | trust funds                                  | yield the floor             |
| simple resolution           |  | yield time                  |